



# Overlea High School's Reopening Information

(7:45 a.m.-2:15 p.m.)

**Introductory statement:** Overlea High School is pleased to welcome students to Hybrid Instruction. Below are the guidelines toward ensuring a safe and healthy school environment for all staff members and Overlea scholars.

<p><b>Arrival &amp; Dismissal Procedures:</b></p> <ul style="list-style-type: none"><li>• Building will open for students at 7:30 AM; building will close for students at 2:30 PM.</li><li>• All teachers are officially on duty at 7:30 AM; classroom doors will be open and ready to accept students.</li><li>• Students arriving by bus will enter through the main entrance.</li><li>• Students arriving by parent drop-off must be dropped off at the Auditorium entrance and can enter the building at the Auditorium entrance starting at 7:30 AM.</li><li>• Students will be dismissed at staggered times starting at 2:10 PM to ensure social distancing.</li><li>• Students with a scheduled early dismissal should remain home and engage in virtual instruction on that day.</li><li>• Students with a scheduled early dismissal should engage in virtual instruction on that day.</li><li>• There will be no after-school extra-curricular activities or coach classes, these will remain virtual.</li><li>• Student-Athletes must report directly to the outside designated meeting area for their sport.</li><li>• Students must leave the building at dismissal; any student who are awaiting a ride must wait outside, practicing social distancing guidelines.</li></ul>	<p><b>Face Covering:</b></p> <ul style="list-style-type: none"><li>• Face coverings are required for all persons in a BCPS facility or vehicle as well as on BCPS property. Face coverings are required during transportation to/from school on a bus as well as outdoors on campuses. Cloth masks, medical masks, and gaiters are acceptable face coverings. Bandanas are NOT acceptable face coverings.</li><li>• Each school, office, and school bus will have a supply of disposable face coverings for students and employees who forget their face covering or whose face covering becomes soiled or damaged.</li><li>• Failure to wear masks or face coverings while on school campus, may result in a disciplinary consequence.</li></ul>
<p><b>Screening &amp; Stay Home When Appropriate:</b></p> <ul style="list-style-type: none"><li>• All employees and students are expected to screen themselves daily for symptoms of COVID-19.</li><li>• <b>Remain home</b> if you have symptoms, confirmed COVID-19 illness, had recent contact with a person with COVID-19 and/or awaiting test results.</li><li>• Parents will receive a screening checklist and magnet with the screening practices.</li><li>• Follow established BCPS health protocols and monitoring tools.</li><li>• If you have questions, contact the school nurse at 443-809-5241 or kthompson11@bcps.org.</li></ul>	<p><b>Social Distancing:</b></p> <ul style="list-style-type: none"><li>• Classroom furniture is arranged to provide 6-feet separation between students, when possible.</li><li>• Reduce gathering of students in any area – refer to changes in arrival and dismissal procedures and movement in the hallways.</li><li>• Hallways will be one way for one-way traffic.</li><li>• Overlea will practice up and down stairwells.</li><li>• Students are not to congregate or gather in halls or any other common areas and observe social distancing.</li></ul>
<p><b>Hand Hygiene:</b></p> <ul style="list-style-type: none"><li>• Times for handwashing or use of hand sanitizer to include before and after meals, upon arrival to schools' offices and home, before and after use of any shared items, after use of the restroom, after sneezing/coughing and other time hands are contaminated.</li><li>• Hand sanitizer stations will be located throughout the school.</li></ul>	<p><b>Breakfast &amp; Lunch:</b></p> <ul style="list-style-type: none"><li>• Upon entering the building students may take free Grab and Go bagged breakfast from cafeteria staff with carts at several locations.</li><li>• Food items must be taken to the homeroom classroom where they may be opened and consumed.</li></ul>

**Lunches / Cafeteria**

- There will be 3, 30-minute lunch shifts during 3<sup>rd</sup> period.
- All students must report to the cafeteria during their assigned lunch period.
- Lunches will be provided for free to all students, but students are welcome to pack their own lunch.
- Students will be facing in one direction, 6 feet apart, and will have assigned seats at an assigned table.
- Masks may be removed only when students are seated and eating.
- No lunches may be delivered by parents or meal services during the school day.

**Supplies & Devices:**

- Students should bring their charger and charged device to school each day.
- Headphones should be brought to school each day
- Students experiencing difficulty with their device should go to <https://www.bcps.org/tech-support> and complete the Overlea Technology Support Request Form.
- Students will NOT have access to school lockers; therefore, students are encouraged to bring a laptop bag for their device.

**Visitors:**

- No parents, guests, or visitors of any kind will be allowed to enter the building. To visit a BCPS school, visitors must have an approved appointment.
- Visits will be conducted remotely or outside, whenever possible.
- If an indoor visit is required, visitors will be required to wear a face coverings and practice social distancing.
- All IEP, 504, and SST meetings will continue to be held virtually.

**Restrooms / Water Fountains**

- Water Fountains have been turned off.
- Students are encouraged to bring their own water bottles.
- Restrooms have been set up to help ensure social distancing.
- Restrooms will be monitored by staff members and will be only be available during class time between 7:30-2:30. Restrooms will be locked during hall changes.

**Attendance**

- Students in cohorts A or B can always opt to receive virtual instruction on a day they are scheduled to be in the building. We want to make it easy for any student who may be feeling ill to remain home. Students who attend class virtually should be marked present.
- Attendance will be taken in Focus each day, during Homeroom and each period for the second semester.